



## ICT Support Technician Park Hall Academy

We are looking for a suitably qualified, self-motivated person to provide a range of technical and general ICT support to staff and pupils at Park Hall Academy, Castle Bromwich. The ability to work independently and as part of a team, some travel might be needed between trust sites (AMAT Days or IT Support meetings). Support is provided from the Central IT Team.

<b>Start Date:</b>	As soon as possible
<b>Salary:</b>	Band C, Salary Range £24,702 to £27,334 per annum
<b>Contract:</b>	Permanent post
<b>Hours of work:</b>	Full Time (37 hours per week), Monday to Thursday, 8:00am – 4.00pm and Friday, 8:00am to 3:30pm

Arden Multi Academy Trust is a family of secondary schools comprising of Arden Academy (Knowle), Lode Heath School (Solihull), Henley in Arden School (Henley) and Park Hall Academy (Castle Bromwich), Dorridge Primary School (Dorridge) and Coppice Academy (Solihull).

As a Trust we truly value the success of every child and we place the sharing of excellent education practice at the core of our values. The Trust operates from its hub in Knowle, to the south of Solihull.

### **The successful candidate will work as part of a team to:**

- Provide technical IT support to staff and pupils in a secondary school setting. The ability to communicate effectively with teachers, support staff and secondary school aged children is essential.
- Detect, diagnose and resolve PC, printer, peripheral and software errors, assisting pupils and staff when required
- Perform routine checks on PCs, printers, projectors/ sound and repair when required
- Maintain the school websites
- Attend key events e.g. Open Evenings to provide technical support as required
- Provide support to other members of the IT Team

**Qualities required:**

- Level 3 qualification (A Level/BTec), IT Apprenticeship or Technical Qualification
- Experience of working within an IT field
- Excellent interpersonal skills to ensure effective communication between teachers, support staff and secondary aged children.

**In return we can offer you:**

- West Midlands Local Government Pension.
- Access to high quality continuing professional development and the opportunity for personal growth and development.
- Support with on-the-job training to ensure applicant is aware of policies, procedures and working practices.
- A collaborative and supportive attitude amongst staff which promotes a sense of teamwork and unity.
- Cycle to Work scheme.
- Free on-site parking.

*Arden Multi Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all its staff and volunteers to share this commitment. We welcome applications regardless of age, gender, ethnicity, sexuality or religion. The successful applicant will be required to undertake an Enhanced DBS Disclosure and, in line with Keeping Children Safe in Education, will be subject to a social media online search.*

Further information including the job description and person specification can be found at <https://www.ardenmat.org.uk/careers/>

Application forms should be completed in full and sent, along with letter of application, to HR Department, Arden Multi Academy Trust, Station Road, Knowle, Solihull B93 0PT or by email to: [humanresources@arden.solihull.sch.uk](mailto:humanresources@arden.solihull.sch.uk) Application forms should be completed in full and attached to a letter of application. CVs cannot be accepted as part of our Safer Recruitment guidelines.

**Closing Date:** Monday 22<sup>nd</sup> April 2024 (9:00am)

**Interviews:** Week commencing 29<sup>th</sup> April 2024